

Report of Progress Review Meeting & Training for Quality Enhancement Cells Theme” Strengthening Internal Quality Assurance”

Quality Assurance Agency (QAA) of Higher Education Commission (HEC) is mandated to strengthen the Quality Assurance System of Higher Education Institutions (HEI) through Internal and External Quality Assurance Mechanism. As per the previous practice, a three days activity was organized for QEC heads & officials belonging to around 20 HEIs of Karachi. The meeting was hosted by Iqra University, Karachi, at its EDC complex from 31st January to 2nd February, 2022.

Mr Nasir Shah, Director Quality Assurance Agency along with his team members conducted the meeting.

The emphasis of the meeting was on improving Internal Quality of the Higher Education Institutions which requires commitment of all the stakeholders right from the top leadership to the lowest employee.

First day of the meeting was dedicated to detailed presentation by QAA on Target policy of Progress Report for 2021-22 and open discussion with the participants.

According to the QAA standards, relevant targets for Sohail University for the year 2021 to 2022 are:

I. Institutional Performance Evaluation (IPE) & Preparation of University Portfolio Report (UPR) for the year 2021-22

- Prepare UPR as per FY 2021-22
- Conduct IPE by the university in the same fiscal year i.e. from 1st July 2021 to 30th June, 2022.

IPE should be conducted for 3 days as per the given HEC standards.

- Preparation of Implementation plan of Self IPE of 2021-22

II. Progress against Program Self-Assessment:

- Actions taken on the online feedback survey reports of 2019-21
- Response rate for each survey (Program wise)
 - ✓ Course Evaluation by Students
 - ✓ Teachers’ Evaluation by Students
 - ✓ Graduating Student Survey
 - ✓ Alumni Survey
 - ✓ Employer Survey
 - ✓ Course Evaluation by Teachers
- Measures taken to enhance the response rate
- Consolidated analysis report of Students satisfaction survey and measures taken to address the findings of Course Evaluation & Teacher’s Evaluation by students
- Consolidated analysis report of Graduating and Alumni survey and measures taken to address the findings of these surveys
- Consolidated analysis report of Employers survey and measures taken to address the findings of these surveys for each program
- Consolidated analysis report of Teacher’s evaluation of course and measures taken to address the findings of these surveys

III. Accreditation:

All programs offered by the university either at Main Campus, Sub Campus are required to be accredited/reaccredited from the respective council. Note: the accreditation must be valid on 30th June, 2022 for all programs.

IV. Launching of New PhD Programs and MS/M. Phil & Equivalent Programs after October, 2013:

- NOC must be obtained for all those programs that have been started after October, 2013. No program should be started without obtaining NOC.

V. Functioning of QEC Secretariat:

- Total number of Sanctioned Positions of QEC
- Details of permanently filled positions against Sanctioned Position
- Active Membership of QEC in all Statutory bodies as mentioned in the assessment criteria
- Evidence of Invitation & Participation of Representative of QEC in all meetings of statutory bodies held in 2021-22

VI. Implementation of HEC(QA) Polices and criteria:

- Number of curricula reviewed in 2021-22 (provide the evidence that results of Student course evaluation survey and teacher course evaluation survey are considered during review)
- Number of curricula revised in 2021-22 (provide the evidence that results of Student course evaluation survey and teacher course evaluation survey are considered during revision)

HEC Journal Recognition System (HJRS) & Research Publications Verification process was discussed by the Director (Research Publications Section) of Research & Innovation Division of HEC. In this regard Sohail University needs to:

- Verify publications of faculty members

It was also repeatedly stated that all the HEIs must take care of:

- Student teacher ratio for bachelor as well as post graduate programs
- Status of Faculty Appointment Criteria
- Evidence of minimum admission criteria of MS/ MPhil/PhD programs
- Evidence of QEC representation in all statutory bodies especially in Plagiarism Standing Committee.



